



## **Excerpts from the Faculty Handbook – Chapter 6**

(Please see the Faculty Handbook for more detail)

### **Ethical Standards and Obligations**

#### **Ethical Standards for Colorado State Government Employees**

CSM endorses the Code of Ethics for state employees promulgated by the Colorado General Assembly in Article 18 of Title 24 of the Colorado Revised Statutes. Additionally, CSM hereby adopts the following standards of ethical behavior for its employees, which have been adapted from Integrity in Government for Colorado State Executive Branch Employees, an Executive Order signed by Governor Roy Romer on February 10, 1987.

1. CSM employees shall not use CSM employment to bestow any preferential benefit on anyone related to the employee by family, business, or close social relationship.
2. CSM employees shall not disclose, use, or allow others to use confidential information acquired by virtue of CSM employment for private gain.
3. CSM employees shall not engage in outside employment unless the outside employment is disclosed to and approved by the employee's immediate supervisor and the outside employment does not interfere with the performance of CSM duties.
4. CSM employees shall not accept any fee, compensation, gift, payment of expenses, or any other thing of monetary value under circumstances in which the acceptance may result in:
  - (a) an undertaking to give preferential treatment to any person;
  - (b) any loss of complete independence or impartiality; or
  - (c) the making of an official decision outside official channels.
5. CSM employees shall not use CSM time, property, equipment, or supplies for private gain.

### **Workplace Standards of Conduct**

#### **Behavioral Standards for Colorado State Government Employees**

CSM hereby adopts the following standards of workplace behavior for its employees, which have been adapted from Integrity in Government for Colorado State Executive Branch Employees, an Executive Order signed by Governor Roy Romer on February 10, 1987.

1. CSM employees shall serve the public with respect, courtesy, and responsiveness.



2. CSM employees shall demonstrate the highest standards of personal integrity and honesty.
3. CSM employees shall expose corruption in State government wherever discovered.

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**Excerpt from the Colorado State Employees Handbook**

(Please see the Colorado State Employees Handbook for more detail)

**Conduct**

As a representative of the state you are required at all times to use your best efforts to perform assigned tasks promptly and efficiently and to be courteous and impartial in dealing with those we serve. Courtesy, tact, and helpfulness on your part will do much to create the positive image state employees deserve.